The purpose of this questionnaire is to collect information about new or existing programs or projects that have been designed for adult women offenders within an institutional or community correctional environment.

By completing this questionnaire you will be added to ICPA’s distribution list so that we can provide you a copy of the results that collected. You will also be included in supplemental surveys and/or information generated on this topic.

Please note that you can request removal from the ICPA distribution list *at any time*, and you can also request that details about your program be excluded from broader distribution.

We would like to thank you in advance for your contribution to this very important project. If you have any questions, please feel free to contact us at the email listed below.

***Instructions***

**Please complete the organizational information on page 1 before completing the areas of the questionnaire relevant to your program or facility. If you could please submit this questionnaire to the following email address:** **international@pbc-clcc.gc.ca** **by September 13th, 2019.**

The areas identified below are of interest to the ICPA Task Force. An example has been provided within the first section to demonstrate how this template can be completed. Please complete any of the sections below that are applicable to your organization and/or program.

|  |  |
| --- | --- |
| Facility Architecture/Design | Partnerships |
| Assessment Tools | Strategy |
| Staff Recruitment and Training | Community Facilities |
| Correctional Interventions | Future Plans |
| Policy and Legislation | Other |

**Please complete this page**

Name of organization:

Geographical area served:

Number of employees (if applicable):

Number of clients served (if applicable):

Can we contact you, or other persons involved, to discuss this survey further? If so, please share the contact details below

Name of person:

Phone number:

Email address:

***Facility Architecture & Design*** (Architecture or construction elements designed for women offenders (e.g. living units designed for a mother-child program, or adapted health care facilities, etc.).

**See example below:**

| Name of Program/Project & Organization | General Description | How is it specific to women? | If applicable, what is the criteria for participation?  | How many people access it?  | Where is it located? | How long has it been in effect? | Has it been evaluated and if so, can you provide the source or results? | Link to relevant website, information, policy or legislation |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Institutional Mother Child Program – (Correctional Service of Canada) | Living units within the institution to enable women offenders to reside with their children (part time or full time depending on the child’s age).  | Typology of building enables children to live with their incarcerated mothers.  | Available to women classified as medium to minimum security level who have not been convicted of an offence against a child or an offence that could reasonably be seen as endangering a child.  |  | Canada | First one built in XXXX |  | <https://www.csc-scc.gc.ca/politiques-et-lois/768-cd-eng.shtml> |
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***Assessment Tools*** (Assessment tools designed for adult women offenders (e.g. security classification, Women’s Risk/Needs Assessment etc.)

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| Name of Tool | Description of tool and how it is used | How is it specific to women? | How long has it been in use within your organization? | Has it been evaluated, and if so can you provide the source or results? | Link to relevant website, information, policy or legislation where possible |
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***Staff Recruitment and Training*** (Recruitment, hiring, or training methods for staff working with women offenders)

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| Does your agency utilize a specific recruitment method or training program for staff who work with women offenders? Please specify which. | Description of program | How long has it been in use within your organization? | Has it been evaluated, and if so can you provide the source? | Link to relevant website, information, policy or legislation where possible |
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***Correctional Interventions*** (Institutional or Community-Based programs specific to adult women offenders e.g. drug treatment, violence prevention program, health program, family program, etc.)

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| Name of Program | General Description | How is it specific to women? | Who participates in this program (e.g. criteria)?  | If applicable, how many people participate in the program?  | Where is it located (e.g. institution, community or both? | How long has it been in effect? | Has it been evaluated, and if so can you provide the source? | Link to relevant website, information, policy or legislation where possible |
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***Policy & Legislation*** (Diversion programs/early release/half-way back programs for women)

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| If applicable, name of policy or legislation | General Description | How is it specific to women? | Who is it applicable to (e.g. criteria)? | How many people does it apply to?  | Where is it located? | How long has it been in effect? | Has it been evaluated and if so can you provide the source? | Link to relevant website, information, policy or legislation where possible |
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***Strategy*** (General or specific strategies/policies for work with women offenders, including those not yet fully implemented e.g. employment strategies)

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| Name | General Description | How is it specific to women? | Who is it applicable to (e.g. criteria)? | How many people does it apply to?  | Where is it located? | How long has it been in effect? | Link to relevant website, information, policy or legislation where possible |
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***Partnerships*** (Do you work in partnership with other organizations, be it statutory, private, civil, community or faith-based organizations?)

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| If applicable, name.  | General Description | How is it specific to women? | Who is involved in the partnership? | What are their different roles?  | Where is it located? | How long has it been in effect? | Link to relevant website, information, policy or legislation where possible |
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| Name of Program/Project & Organization | General Description | How is it specific to women? | If applicable, what is the criteria for participation?  | How many people access it?  | Where is it located? | How long has it been in effect? | Has it been evaluated and if so, can you provide the source or results? | Link to relevant website, information, policy or legislation where possible |
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***Community Facilities*** (Facilities or approaches that provide services specific to women e.g., women-only day centres, halfway houses, transition centres, community service work placements etc.).

***Future Plans*** (Are there plans to enhance existing programs further or implement new ones?)

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| Name | General Description | How is it specific to women? | Who is it applicable to (e.g. criteria)? | How many people does it apply to?  | Where is it located? | How long has it been in effect? | Link to any relevant webpage where possible |
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***Other*** (Are there other initiatives that do not fit into the above categories?)

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| Name | General Description | How is it specific to women? | Who is it applicable to (e.g. criteria)? | How many people does it apply to?  | Where is it located? | How long has it been in effect? | Has it been evaluated and if so can you provide the source? | Link to relevant website, information, policy or legislation where possible |
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